



## Outgoing Domestic Wire

Use this form to send a wire from your Congressional Federal account to another domestic financial institution. Please note that complete wire instructions are necessary to ensure timely and accurate receipt of the funds. **All domestic wires must be received by 2:30 pm eastern time, Monday - Friday, to be processed the same day.** Wires are usually available within 2 - 4 hours. We may need to contact you for verbal verification of certain wire requests. There is a \$25.00 fee for all outgoing domestic wires. You may fax this form to 703.218.4014, visit one of our branches, or email to wires@congressionalfcu.org.

### MEMBER INFORMATION

Member Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Credit Union Account Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

### TRANSACTION INFORMATION

Amount of Wire: \_\_\_\_\_

From:  Savings  Checking  Money Market  Other: \_\_\_\_\_

Receiving Institution Instructions: \_\_\_\_\_

Final Beneficiary Bank Name: \_\_\_\_\_

Final Beneficiary Bank Address: \_\_\_\_\_ City/State/Country: \_\_\_\_\_

Beneficiary Bank Phone Number: \_\_\_\_\_ ABA Routing Number: \_\_\_\_\_

Special Instructions for Beneficiary Bank: \_\_\_\_\_

Name of Final Beneficiary to Receive Funds: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address of Final Beneficiary to Receive Funds: \_\_\_\_\_

Account Number to Receive Funds: \_\_\_\_\_

Special Instructions for Beneficiary: \_\_\_\_\_

Intermediary Bank Information: (This section is optional and not required for all wires. Please note routing may be altered depending on Congressional Federal's correspondent relationships.)

Intermediary Bank Name: \_\_\_\_\_ Intermediary Bank Account Number: \_\_\_\_\_

Optional: Intermediary Bank Routing Number or SWIFT BIC: \_\_\_\_\_

Intermediary Bank Address: \_\_\_\_\_ City/State/Country: \_\_\_\_\_

Special Instructions for Intermediary Bank: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To avoid wire fraud, CFCU recommends that prior to submitting these wire instructions, you call the recipient on a phone number that you trust to confirm that the recipient's account information on this form is accurate.

**Domestic Wire Agreement:** I authorize Congressional Federal to withdraw and wire funds from my account as indicated above. I understand that Congressional Federal Credit Union will charge a \$25 fee to process this transaction. I understand that I have the right to dispute errors in my transactions and that if I think there is an error, I will contact the credit union within 180 days by the methods listed on my receipt.

I authorize Congressional Federal to withdraw and wire funds from my account as indicated above.

Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_